



**Note taker(s):** Debra Gholson  
**Attendees:** Deb Simaitis, Virginia Beatty, Jim Pruitt, Sandy Hentges  
 By Phone: Joan Keiser, Heidi Kranz-McClelland, Peter Nicastro, Steve Cramer, Kim Harbur, Kevin Lee, Gina Wisch, Jan Finn, Kenny Kovacs, Valerie Hardesty

**Called by:** Deb Simaitis, Chair  
**Called to order at:** 9:33 am

**Welcome, Introductions, Agenda Approval and Minute Approval**

Ms. Simaitis gave the welcome and introductions. The agenda was amended to add the meeting with Dr. Williams, remove Megan Maciel from Partner Updates under Team Missouri Update, and move Heidi Kranz-McClelland’s update for Midwest Transplant Network before 11:30. Agenda approved with changes.

The Minutes from the June 29, 2017, meeting were approved with the following changes: remove second listing of Joan Keiser under attendees; page one under Secretarial Report, second line should read “expenses” not “expense”; page five under Sharp Media Group, fifth line should read “are these boards” and the eighth line should read “DMV”, Capitol Day date should read “2017”, under Proclamation 2018 month should read “November,” not “October”, and the contact is “Brianna”; page six second line of MTN Update, correct the spelling of Saving Sight.

<b>Action Items:</b>	<b>Person Responsible:</b>	<b>Deadline</b>
Amend June 29, 2017 minutes	Debra Gholson	September 22, 2017

**Reporting of Officers/Committees**

**Chair Report**

- Appointment Update – On August 28, 2017, Ms. Beatty sent all of the members a reminder to update applications to serve on this committee. After speaking with Lt. Gov. Parson, it is Ms. Simaitis’ opinion that this committee will survive the task force. The findings of the task force will be submitted to the Governor by October 31, 2017.
- Correspondence – Ms. Beatty forwarded a letter from a DMV office employee, the letter indicates the employee feels that the best thing the committee did was to make the asking requirement at the DMV office into two questions. This leads to the “yes answer.”
- June 29<sup>th</sup> meeting follow-up – Ms. Simaitis suggested that two more members be added to the committee and it has become much more difficult to implement. The reason for adding the two new members was to ensure a quorum at the meetings. The department wants to change it so that department representatives do not vote. Ms. Simaitis had a discussion with Ms. Hentges, at an earlier date, and it was decided if moving forward with the additional membership would cause Ms. Beatty to lose her vote, the committee should be left as is. Ms. Hentges stated that the Bureau withdrew its request and the department management has decided to move forward with the original request to add the two new members. If this goes through, the rule of department appointees not having voting abilities will stand, and Ms. Beatty would lose her vote. Ms. Hentges will keep the committee informed of any progress.
- Mr. Cramer stated that typically the Department Director is on the committee or workgroup and they can appoint someone in their department to be their proxy. Being on several committees, Mr. Cramer stated he normally does not have voting privileges. These are things that could change with the new administration. Mr. Cramer also mentioned that there is some concern when a department staff member is a voting member on an advisory committee that advises the department, it may be seen as a conflict. Mr. Cramer suggested that Ms. Simaitis may want to add these points to her discussion with Dr. Williams.
- Ms. Simaitis shared that the ODAC committee of Pennsylvania has 14 voting members.

## **Dashboard & Financial Trend Updates**

- Mr. Nicastro provided an overview of the reports. June contributions are down slightly and the fund is on trend for the year. There was a 40,000 person increase on the consent trend since June 2017. The social media report is not up-to-date, as he needs administrative rights to Team Missouri's Facebook page to obtain the necessary data. Mr. Nicastro asked Mr. Lee if he knew who has administrative rights to obtain the information. Mr. Lee does not know, but they are working to assign the website and Facebook page to someone to maintain. No Registry "downtime" for FY18. Cash account balance at the end of August was \$706,000.00.

## **Secretarial Report**

- FY17 Finance Update – Ms. Beatty stated that a copy of the FY17 budget report was included in the meeting packets. The report states at the top "pending" because there are some other reports that the accountant must balance against and they were not available at the time the report was prepared for the meeting. The balance at the end of FY17 was \$686,882.78. This report was reviewed in detail at the June meeting and details are in the minutes.
- FY18 Budget Report – Ms. Beatty reviewed a few highlights. Revenue projections are based on the actual revenues for the months of July 2016-April 2017 and annualized for 12-months. Projecting approximately \$261,000 in revenue. Fringe benefits increased from the last budget report due to a rate increase and adjustments have been made on this report. The Globe bookmarks were reprinted. Travel will include two staff members to attend the 2017 Donate Life America meeting and other associated program travel. State Data Center (SDC) charge projections are based on the actual costs for the months of June 2016-May 2017 and annualized for the 12-months. The April, May, and June SDC expenses from FY17 will be paid out of the FY18 budget.
- Strategic Plan Update – The committee suggestions were approved and should be posted on the website next week. Ms. Beatty is currently working on the FY17 Strategic Plan Report; individuals may receive a request over the next few weeks for information or clarification of information for the report. Ms. Simaitis indicated that the measure: "number of license offices implementing training program for staff..." has not happened as of yet, but she would like to see it implemented. Ms. Beatty stated that Midwest Transplant Network and Mid-America Transplant continue to send out updates to the offices and Ms. Wisch agreed and stated that they continue to reiterate the steps and try to train the employees to not take short cuts. Mr. Lee suggested if the licenses offices do not comply they should lose their contract, because it is a pressing issue to get people on the registry. This is an ongoing issue and it would be appreciated if Ms. Simaitis would consider discussing this with Dr. Williams at her appointment.
- Bylaws – The bylaws have been reviewed and are available on the committee Google site.
- Committee Web Information – Changes to the Governor's web page have been submitted and are routing through the chain of command. Some changes are needed on the committee Google site and Ms. Beatty will update.
- Annual Report-Annual Report information and stories are due to Ms. Beatty by October 2, 2017.

## **GODAC Brochure Subcommittee Update**

- Joan Keiser reported that the subcommittee met on July 21, 2017. Those in attendance were Deb Simaitis, Heidi Kranz-McClelland, Peter Nicastro, Virginia Beatty, and Joan Keiser. This will continue as unfinished business until Ms. Simaitis meets with Dr. Williams on October 26<sup>th</sup> and discusses with him how to continue. Ms. Simaitis stated that she plans to discuss the following topics: formally introduce him to GODAC, discuss SBAR 248, statutes followed by GODAC, and his expectations of the committee. Ms. Simaitis asked that if there is anything anyone would like to be discussed in the meeting, email or call her by October 24<sup>th</sup>.

## **GODAC Tablecloth Subcommittee Update**

- Ms. Keiser stated that there are no new updates at this time.

## Dynamic Message Signs Subcommittee Update

- Mr. Nicasro stated that the committee researched other states to find out what they are doing and found that most states are moving toward only safety messages. Mr. Nicasro announced that the subcommittee recommends requesting a liaison from MoDOT on GODAC to build that relationship and presented an SBAR. Mr. Nicasro made a motion to approve the MoDOT SBAR. Ms. Simaitis seconded. None opposed. Ms. Beatty was asked to send the SBAR through the chain of command for approval and action.

Action Items:	Person Responsible:	Deadline
SBAR on MoDOT signs	Virginia Beatty	Approved to submit for approval
Dashboard and Fund Balance	Peter Nicasro	Next meeting TBD
Re-submit or Update Application	All Members	
Goggle Site Update Members	Virginia Beatty	
GODAC brochure	Subcommittee	Unfinished Business
Tablecloth	Subcommittee	Review for next meeting
Meeting with Dr. Williams	Deb Simaitis	Questions/suggestions to Deb Simaitis by Oct 24, 2017

## Unfinished Business

### High School Education Project Update

- Ms. Harbur updated the members that the goal of the High School Education Project is to reach out statewide. The committee met this summer and decided to work on getting a state mandate to include curriculum in the classrooms. There is support at the state level to assist with the mandate. The committee is looking into a website that will assist the teachers in reaching the goals of the mandate. Ms. Simaitis stated that she learned about a mandate that took effect this year and requires every high school student in Missouri to take a CPR class. She recommended the committee use this mandate as an example. The workgroup is conducting research of other state mandates and programs stemming from the mandates.

### 2017 Missouri State Fair

- Ms. Simaitis reported on the parade for Mr. Duncan. The globe was in the parade, but the float did not happen. Next year, planning would need to take place earlier to ensure enough time to find donor families to participate. The 2018 State Fair is August 9-19.

### Capitol Day & Donor Family Recognition

- Ms. Beatty updated the members that planning has begun. Ms. Volkart is working on the letters to be routed for approval and then mailed. An invitation has been sent to Dr. Williams and we are waiting on his RSVP. Ms. Simaitis indicated that the rotunda and alcove are reserved. Capitol Day is April 10, 2018. Mr. Nicasro has requested an assigned space for the Globe. The space used in past years will be under construction in 2018; therefore, he is working with the Capitol Administration office to secure an alternate space. Ms. Simaitis confirmed with Mr. Nicasro that he will speak at Capitol Day this year. The theme is undecided; the planning team is waiting for Donate Life America to announce the 2018 Donate Life Month theme.

### Proclamation 2018

- Ms. Simaitis reported the proclamation will be ordered in November and she typically receives it in December. She needs the UNOS data for FY17 (July 1, 2016-June 30, 2017). Ms. Beatty will send the data upon receipt.

### GODAC Training

- Ms. Beatty reported there are some training slides being updated. This is temporarily on hold, as the person who would make these changes is on leave. The program hopes to have the updates completed by the end of the year. Training is due once a year; the changes should be in place before completing the 2018 annual training. Members will be notified when the updates are complete.

## Keep Hope Alive

- Ms. Simaitis reviewed expansion possibility with the CAPCE program. After looking into this further she is in favor of putting the issue to rest. She believes more data is needed to move forward on expansion. Missouri is doing well with the program. It was decided to remove this topic from the agenda until it is decided to revisit at a later date. Committee members agreed.

## Sharp Media Group

- Ms. Simaitis discussed the June 2017 presentation to the committee. Sharp Media offered the committee a rate at half price (\$150 per month per location) with a 12 month contract. Mr. Lee reported that his organization has engaged in a contract for six DMVs, with four in Springfield, one in Ferguson, and one in Florissant. They have customized the message to the individual offices and will measure the impact. The findings will be shared with the committee. Ms. Kranz-McClelland stated that her organization will be considering this for their new budget. It was asked if there is “closed caption” and Mr. Lee said that there is no sound, it is just pictures and words.

Action Items:	Person Responsible:	Deadline
Capitol Day Globe Parking	Peter Nicasro	Before April 10, 2018
Provide UNOS Data to Ms. Simaitis	Virginia Beatty	Before November 2017
Evaluation of Sharp Media Pilot Project	Kevin Lee	When data available
MO State Fair	Phil Duncan	August 9-19, 2018

## New Business

### Appointments

- Ms. Simaitis discussed the resignation of Ms. Stoker and asked Mr. Nicasro if she is still representing Saving Sight. He replied that until the Governor accepts the resignation, she can be a volunteer of an OPO and still serve, technically she is still on the committee per the bylaws. Ms. Finn commented that the representative should be well versed and be involved in the organization in order to represent the organization and have decision making authority. Ms. Simaitis suggested that this be discussed at a future meeting.

Action Items:	Person Responsible:	Deadline
Add to future agenda discussion “who can serve” and moving forward after a resignation is tendered	Deb Simaitis/Virginia Beatty	Future agenda

## Partner Updates

### Midwest Transplant Network Update (MTN)

- Ms. Kranz-McClelland reported on the educational symposium being held on October 27<sup>th</sup> at Arrowhead Stadium, registration is full at this time. Outreach programs coming up in Columbia on October 2, 2017 and in Joplin on October 12, 2017. See the webpage for upcoming events and for more information.
- The Facebook page administrative access is Nichole Flood and Annie Kuhl (Saving Sight), Tammy McClain and Justin Phelps (Mid-America Transplant), Brooke Connell, Sarah Dolezal, and Jan Finn (Midwest Transplant Network).

### Saving Sight/Team Missouri Update

- Kenny Kovacs introduced himself to the members. He is the Director of Donor Services with Saving Sight and is excited to participate in collaboration with the committee.

### Mid-America Transplant Update

- Mr. Lee reported that they anticipate a record year of donation. The “Brain Dead Seminar” last week in Springfield had 50 people in attendance. Regular donor events are planned for the future, and the team is moving forward with the faith-based outreach program. A part-time pastor has been hired and a report on the progress of this program will be shared at a later date.

### Missouri Kidney Program

- Ms. Hardesty is attending for Laurie Hines, the new director, as her schedule prohibited her

participation at today's meeting. The program is working on open enrollment at this time.

**Gift of Life Update**

- Kim Harbur stated that GOL has a new employee; her name is Lana Gorsky. The Life Savers program is in 108 high schools. GOL has their annual rally coming up at Pembroke High School in Kansas City. They are expecting 400 students from Missouri high schools. For details contact GOL.

**Department of Elementary and Secondary Education**

- Ms. Simaitis commented on the HOSA conference and would like for GODAC members to be involved. The conference will be held March 26 & 27 in Rolla.

**Department of Revenue**

- No report from Gina Wisch. Ms. Simaitis mentioned the information about donation and how to register is on the back of the licenses renewal card you receive in the mail.

**Next Meeting**

**Agenda/Logistics**

Draft and review December agenda

Virginia Beatty and Deb Simaitis

Send out poll to determine next meeting

Virginia Beatty

**Adjourn**

Meeting adjourned at 11:19am

Deb Simaitis, Chair

Approved at December 6, 2017 meeting as amended.