

INSTRUCTIONS

Click on the **Edit** button to edit the form. Click the **Save** button to ensure your data will not be lost before navigating away from the form. When you have completed the form, click **Submit**.

Category 3 - Training

Missouri Department of Health and Senior Services

Org ID: 81 | FDA Unique ID: 17

G-T-2009-08644 | \$3,000.00 | Grant Year: Year 8 - 2021

Retail Program Standards Training

FDA AWARD LETTER COMMENTS

To the grantee--below are comments from the FDA about the award.

▼ ADDITIONAL INFORMATION REQUESTED

To the grantee--please respond to additional requests for clarification as noted below.

Responses from Applicant:

ORGANIZATION INFORMATION

Organization :	Missouri Department of Health and Senior Services
Primary Contact:	Pam Sandbothe
Jurisdictional Level:	State

AUTHORIZING OFFICIAL INFORMATION

The Authorizing Official is the person in your organization who provides supervisory oversight for this grant opportunity (often an organization's Financial or Grants Management Official).

Authorizing Official Title:	Director, Division of Administration
Authorizing Official First Name:	Marcia
Authorizing Official Last Name:	Mahaney
Authorizing Official Email:	grants@health.mo.gov
Authorizing Official Phone:	573-751-6014

PROJECT INFORMATION

Please note the Project Title has a limit of 255 characters. The system will automatically truncate text longer than this amount.

Project Title: Retail Program Standards Training

REQUIRED
 The beginning and end dates for your project must fall between Jan 1, 2021 - Dec 31, 2021.

Enter the first travel day for the earliest requested training.

Project Start Date: 1/1/2021

Enter the last travel day for the latest requested training.

Project End Date: 12/31/2021

Amount Requested: \$3,000.00

For what type of training are you requesting funds? (Select all that apply.)

Type of Training: Attendance to an FDA Regional Retail Food Safety Seminar

Which Standard(s) will this project help you meet? Select all that apply.

Standards: Standard No. 2 - Trained Regulatory Staff

Enter the name(s) of the course(s), conference(s), workshop(s), and/or seminar(s) you wish to attend with this Training grant funding:

Course Name: Food and Drug Administration Southwest Regional Food Protection Conference

Enter the Course Number(s) or other identifying information for your trainings.

Course Number: n/a

Conformance with the Retail Program Standards:

This funding is used to help in DHSS efforts to comply with Standard 2. The training this funding will be used for assist the Retail Program Manager in developing relevant policies and training to comply with the program standards.

Enter the Location(s) of Training(s) as described above.

Location(s) of Training(s): TBD

How many food safety professionals will receive direct training using these funds?

Receiving Direct Training: 2

Training Description:

The agenda for the Regional Meeting in 2021, has yet to be developed. Attendance at this conference typically presents information on emerging technology, FDA updates, food code

interpretation and food safety issues. The topics educate and keep the standardized officers well informed. This knowledge base is critical when evaluating candidates in the Standardization process and training new food safety professionals. In addition, another manner in which the training topics are shared, is with “short” informational briefings shared through the bureau’s list serve that is disseminated to local health and DHSS environmental health staff. Since the Regional Meeting is routinely held in September this project won’t be completed until near the end of the grant period.

Training Participants:

Nancy Beyer, Retail Food Program Manager, has 38 years of experience in food safety between working for a local health department in Texas and working for DHSS. She has worked in various food safety related positions with the most recent being the Recall Coordinator for DHSS. In this position she has supported previous program managers in operating the DHSS Retail Food Program.

Ann Winkler, Standardized Food Safety Inspection Officer who is on staff with the Missouri Department of Health and Senior Services. Ms. Winkler has 20 years of food safety experience. Prior to her public health duties, Ms. Winkler, worked as an education specialist for a university. She is the current FDA SFSIO for DHSS. She was selected to be a SFSIO because of her experience conducting routine retail food safety inspections for both local health agencies and as a state employee.

Additional staff may utilize this funding if affordable options are available and approved by DHSS management.

BUDGET INFORMATION

Budget Worksheets

Budget Period	Budget	Actual	Variance
Retail Program Standards Training: 1/1/2021 to 12/31/2021	3,000	0	3,000
Total	3,000	0	3,000

Budget Snapshot

Retail Program Standards Training	
1/1/2021 to 12/31/2021	
	Budget Actual
Airfare	906
Rental Car	
Gas	
Mileage	238
Hotel / Lodging	712
Federal Per Diem / Meals	444

Retail Program Standards Training

1/1/2021 to 12/31/2021

	Budget	Actual
Taxi / Shuttle	300	
Other Transportation		
Registration / Training Fees	400	
Custom: 1		
Custom: 2		
Custom: 3		
Total	3,000	0

Budget Narrative (Maximum of 1,500 Characters):

Out-of-State Travel 3,000

For 2 staff to attend Southwest Regional Food Protection Seminar (location to be determined).

1 trip x 2 people x 321 miles x 0.37 Per mile 238

1 trip x 2 people x 1 R/T x 453 Airfare 906

1 trip x 2 people x 3 days x 74 Per diem 444

1 trip x 2 people x 4 nights x 89 Lodging 712

1 trip x 2 people x 150 ground transportation 300

1 trip x 2 people x 200 Registration fee 400

VERIFICATIONS

You must create and save a **Budget Worksheet** before you can submit the form. After saving the Budget Worksheet:

1. Click the checkbox below to verify you completed the **Budget Worksheet**.
2. A pop-up box will appear.
3. **Optional:** the pop-up box has a Note field. Leaving a note here is optional.
4. Click the **Save** button to save your checkmark--*once checked, these cannot be unchecked.*

I confirm that I have completed the Budget Worksheet.



DOCUMENTS

REQUEST DOCUMENTS

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