

Sponsor Agreements

Afterschool sponsors may be affiliated or unaffiliated with the centers/sites that provide the afterschool program. A sponsor of unaffiliated centers must enter into a formal agreement with the centers conducting the afterschool program activities. A sponsor of affiliated centers is not required to enter into a formal agreement; however, if an at-risk afterschool care program is operating at a location they do not own, such as a school, they must enter into an agreement with the site owner, manager, or school contact to use that location.

Unaffiliated Sponsoring Organization Agreements

Afterschool sponsors who do not own the afterschool program and do not provide the enrichment portion of the program must enter into an agreement with afterschool centers for the centers to participate in the CACFP. Two examples of the agreement, one for Self Prep and one for Meals Provided by Sponsor, are provided in this manual. You may use one of the state agreement forms or develop one of your own as long as it contains all of the required information.

Affiliated Sponsoring Organization Agreements

Afterschool sponsors who provide the meal and enrichment activity portion of the program but do not own the location where the program is held are required to have an agreement with the site at which they are providing the meals and enrichment activity.

The afterschool sponsor must sign an agreement with the property owner, manager, or school contact to provide permission to disperse meals at this location. An example of that agreement follows the two unaffiliated agreements.